

# THE CRAVEN TRUST

*local giving for local needs*

## Gift Aid declaration for a single donation

*giftaid it*

Please treat the gift of £..... made on .....(date) as a Gift Aid donation.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give.

### Donor's details

Title First name or initial(s) Surname

Full home address

Postcode

Date

Signature

### **Please notify the charity if you:**

- *Want to cancel this declaration*
- *Change your name or home address*
- *No longer pay sufficient tax on your income and/or capital gains.*

*If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.*

Please return this form to:

The Craven Trust, c/o Central Hall, Alice Street, Keighley, BD21 3JD

tel: 01535 665258 web: [www.craventrust.org.uk](http://www.craventrust.org.uk) email: [enquiries@craventrust.org.uk](mailto:enquiries@craventrust.org.uk)

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